



**KENDRIYA VIHAR APARTMENT OWNERS WELFARE ASSOCIATION (KVAOWA)**  
**KENDRIYA VIHAR, SECTOR-56, GURUGRAM (HARYANA) - 122011**  
(Registered under Societies Registration Act No.1 of 2012 Registration No. 00651 Dated 25/4/2013)  
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Web-site: kvgurgaon.com, blog: <https://kvgurgaontest.wordpress.com>

No. KVAOWA/GGN/2021/9A/2167

Dated: 05<sup>th</sup> February, 2021

**OFFICE ORDER**

**Sub: Security matters of KVAOWA.**

In supersession of all earlier orders on the above subject, it has been decided that henceforth the Security matters of the Kendriya Vihar will be looked after by the undersigned.

2. The following works will continue to be looked after by the Joint Secretary:

- (i) Issue of Entry Passes for the workers, like maids, car washers, etc.
- (ii) Repair and Maintenance of MS Lifts.

3. However, in the absence of Secretary, the work of Security will be looked after by the Joint Secretary under the overall supervision of the President.

(Nanak Chand)  
Secretary

Copy to:-

1. All Notice Boards.
2. All Office Bearers/EC Members.
3. CSO/SO
4. All Officials of KVAOWA.
5. Society Website/Blog.